

BYLAWS  
OF  
MARION COUNTY DENTAL ASSOCIATION, INC.

CHAPTER I. MEMBERSHIP

Section 1. Classification

The members of the Marion County Dental Association (MCDA )shall be classified as either voting or nonvoting. Membership classifications shall be consistent with the American Dental Association (ADA), Florida Dental Association (FDA) and Central District Dental Association (CDDA) and all MCDA members shall maintain their tripartite membership

Section 2. Voting Members

Voting members shall be limited to Active, Life and Honorary Life Members.

A. Active Member

1. An ethical dentist, who is licensed in Florida, is residing in the State of Florida, and is a member in good standing of the American Dental Association, of the Florida Dental Association and of the Central District Dental Association shall become an active member of this Association upon compliance with and maintenance of the Requirements and Conditions of Membership as adopted by the Florida Dental Association's House of Delegates,

or

2. An ethical dentist, who is residing in the State of Florida, is a graduate of a school of dentistry, and is not engaged in the private practice of dentistry, but engaged in public health, administrative, educational, institutional, or other activity relating to dentistry which is approved by the Florida State Board of Dentistry, and has been issued a permit to practice dentistry in Florida, and is a member in good standing of the American Dental Association, of the Florida Dental Association and the Central District Dental Association, shall become an Active Member of the Marion County Dental Association upon compliance with and maintenance of the Requirements and Conditions of Membership as adopted by the Florida Dental Association's House of Delegates.

B. Life Member

An Active Member of this Association, who has paid dues and held active membership in the Florida Dental Association for thirty-five (35) years, and has paid dues and held active membership in the American Dental Association for thirty-five (35) years shall become a Life Member of the Marion County Dental Association upon compliance with and maintenance of the Requirements and Conditions of Membership as adopted by the Florida Dental Association's House of Delegates.

C. Honorary Life Member

An Active Member of this Association, who has paid dues and held active membership in the Florida Dental Association for at least twenty (20) years and has never violated any of the provisions of the Bylaws and Code of Ethics of this Association, and for health reasons is fully retired from the active practice of dentistry, may be granted Honorary Life Membership on this Association

Section 3. Nonvoting Members

Nonvoting Members shall be Privileged, Provisional, Associate, Student and Honorary Members.

A. Privileged Member

Any graduate of an accredited dental school who was licensed in this or any other state, but is no longer in active practice, may become a Privileged Member

B. Provisional Member

Any graduate of an accredited dental school, and registered according to the dental laws of the state of Florida, may become a Provisional Member and must remain in this category for one (1) year, after which time application for Active Membership status must be made.

C. Associate Member

An ethical dentist, who is not eligible for Voting Membership in the Marion County Dental Association, but is a member in good standing in the American Dental Association, and is residing in the State of Florida, shall become an Associate Member of the Marion County Dental Association upon compliance

with and maintenance of the Requirements and Conditions of Membership as adopted by the Florida Dental Association's House of Delegates.

D. Student Member

1. A fully matriculated student, who is engaged in full-time undergraduate or graduate study in an accredited Florida dental school shall become a Student Member of the Marion County Dental Association upon compliance with and maintenance of the Requirements and Conditions of Membership as adopted by the Florida Dental Association's House of Delegates,

or

2. A fully matriculated student, who is a legal resident of the State of Florida, and is engaged in full-time undergraduate or graduate study in an accredited dental school, shall become a Student Member of the Marion County Dental Association upon compliance with and maintenance of the Requirements and Conditions of Membership as adopted by the Florida Dental Association's House of Delegates,

or

3. A fully matriculated student, who is a graduate of an accredited Florida dental school or is a licensed dentist in the State of Florida and is in an accredited dental school working toward a specialty designation or postdoctoral degree, shall become a Student Member of the Marion County Dental Association upon compliance with and maintenance of the Requirements and Conditions of Membership as adopted by the Florida Dental Association's House of Delegates.

C. Honorary Member

An individual, who has made valuable contributions to the science, art, or literature of dentistry or medicine, or who has rendered conspicuous service to dentistry, may become an Honorary Member of the Marion County Dental Association by unanimous vote of the Executive Council and majority vote of the members present at a regular meeting.

Section 4. Rights of Voting Members

Active and Life Members shall be entitled to: (A, B, and C)

All other Voting Members shall be entitled to: (B and C)

- A. Eligible for election as a Delegate to the Central District Dental Association, as a Delegate or Alternate Delegate to the House of Delegates, and eligibility for election or appointment to any Office, Council, Committee, Board of Trustees, or similar position in the Florida Dental Association and/or Central District Dental Association and/or Marion County Dental Association, in accordance with the BYLAWS of the Florida Dental Association, the Central District Dental Association and this Association.
- B. Admission to any general meeting of this Association.
- C. Such other rights as the Executive Council or Membership may from time to time determine.

Section 5. Rights of Nonvoting Member

Nonvoting Members shall be entitled to:

- A. Admission to any general meeting of this Association.
- B. Such other rights as the Executive Council or Membership may from time to time determine.

Section 6. Application, Election and Membership Status Classification

- A. Application for membership shall, at least thirty (30) days prior to a general meeting, be requested to the Secretary/Treasurer of the Association accompanied by a payment of appropriate dues for the current year.  
The applicant shall be a member of ADA/FDA/CDDA and the tripartite application shall be the application to the MCDA.

The applicant will receive a copy of the Articles of Incorporation and Bylaws and other appropriate materials as deemed pertinent by the membership committee.

- B. All applications shall be referred by the Secretary-Treasurer to the Membership Committee who shall process the application and submit their report to the Executive Council. If the credentials are found to be in order, a favorable report by the Council, shall be published to the membership, and the appropriate action will be presented at the next regular meeting when the applicant is present.

1) Provisional Members- if there is no objection by a voting member prior to the next membership meeting, the applicant will be automatically admitted as a Provisional Member

2) Active, Privileged, Associate, Student and Honorary Members- The appropriate status of membership shall be granted after written affirmative ballot by the majority of members present at the next general membership meeting.

- C. Active Members shall be elected from the pool of Provisional Members who have:
- 1) been a member for one year
  - 2) fulfilled attendance requirements
  - 3) participated in Children's Dental Health Month activities
  - 4) submitted written application for Active Membership
- The application and participation will be reviewed by the Executive Council and Active Membership will be granted after a vote by written ballot of a majority of voting members present at a general membership meeting
- C. The Executive Council shall reject any application for membership where the applicant has not fully complied with the Requirements and Conditions of Membership in the Florida Dental Association. If the applicant's credentials are found not to be in order, the Council shall notify the applicant in writing, specifying the exact reasons why the candidate's credentials are not found in order. If the candidate is unable to correct his/her application, his/her application shall be denied.
- D. The Executive Council shall report to the Membership stating whether the Committee recommends that an application for membership be approved or denied and any reasons that the Committee wishes to state to support its recommendation. Any action taken by the Executive Council on applications for membership in this Association shall be reported at the next meeting of the General Membership. Applications of rejected candidates shall not again be received by the Membership Committee until after six (6) months of such rejection.
- E. Membership Status of Life Member or Honorary Life Member shall be designated by definition of the Bylaws upon review of the Executive Council

Section 7. Dues

The dues of the Marion County Dental Association are assessed on an annual basis, payable in advance, on or before January fifteenth of each year.

A. Amount

Dues for Active, Associate and Provisional may be changed at any regular meeting of the Association; a two-thirds (2/3) affirmative vote of those present and voting shall be required for approval of any dues increase, provided that notice of the proposed change is sent in writing to the membership of the Marion County Dental Association at least thirty (30) days in advance of that meeting of the Association

B. General Exemptions

Life, Honorary Life, Privileged, and Honorary Members shall be exempt from payment of any dues and assessments to the Marion County Dental Association.

The cost for meals at all events attended will be billed to the dues exempt members.

Student and Provisional Members shall pay one half ( $\frac{1}{2}$ ) the annual dues.

C. Relief Exemption

A member of the Marion County Dental Association, while receiving assistance from the Relief Fund of the Florida Dental Association, shall be exempt from payment of dues and assessment.

D. Disability Exemption

An Active or Associate Member of the Marion County Dental Association qualified for exemption of dues under the disability provisions of the American Dental Association's Bylaws, Chapter on Membership, shall automatically be exempt from Marion County Dental Association dues and assessments for the same period of time.

E. Proration

Dues for new Provisional and Associate members will be prorated on a monthly basis for the balance of the year of new membership and billed for the calendar year.

F. Assessments

In addition to the Marion County Dental Association dues, all Active Members shall be required to pay assessments as determined by any regular meeting of the Association; a two-thirds ( $\frac{2}{3}$ ) affirmative vote of those present and voting shall be required for approval of any assessments, provided that notice of the proposed assessment is sent in writing to the membership of the Marion County Dental Association and postmarked at least thirty (30) days in advance of that meeting of the Association.

Assessments are payable within one hundred and twenty (120) days of the date the assessment was approved.

G. Loss of Membership

A member who has resigned or who has been expelled from the Florida Dental Association, or whose Florida Dental Association, Central District Dental Association or Marion County Dental Association dues have not been paid by March 31 of the current year, or who has not paid a Florida Dental Association, Central District Dental Association or Marion County Dental Association assessment within one hundred and twenty (120) days, shall be suspended from the Marion County Dental Association.

Members who have not attended at least two meetings in a calendar year shall be suspended from the Marion County Dental Association.

H. Reinstatement

A member who is suspended for nonpayment of dues or assessments may be reinstated automatically in the same calendar year in which dues and assessments are in arrears, provided dues and assessments are paid in full. After December 31, a member who has forfeited membership for nonpayment of dues or assessments shall be required to reapply to this Component Dental Association, be elected into membership, and pay dues and assessments for the current year and dues (at the current rate and assessments) for one (1) year in which he/she is in arrears.

Such membership shall date from the date of reelection. The payment of one (1) years back dues or assessments for reinstatement is a penalty.

A member in good standing who voluntarily resigned from the Marion County Dental Association may be reinstated without payment of the penalty of dues or assessments upon reelection to membership by a majority vote of the members present at a regular membership meeting. The applicant must be a member in good standing of ADA, FDA and CDDA.

A member whose membership has been suspended for lack of attendance in the previous year may be reinstated to membership of the same category by: making written request, paying the full years' dues and assessments, being a member in good standing of ADA, FDA and CDDA and being approved by the Executive Council.

Section 8. Resignation

Members may resign at any time upon written notice to the Secretary/Treasurer of the Marion County Dental Association.

## CHAPTER II. COMPONENT DENTAL ASSOCIATIONS

### Section 1. Jurisdiction

The jurisdiction of this Association shall embrace Marion County.

### Section 2. Membership

#### A. Good Standing

A member of the Florida Dental Association, Central District Dental Association and Marion County Dental Association who is not under final sentence of expulsion, and whose dues for the current year and any assessments have been paid, shall be considered a member in good standing.

#### B. Disciplinary Action

A member of the Florida Dental Association, Central District Dental Association and Marion County Dental Association may be subjected to the following disciplinary actions and penalties for violation of the Code of Ethics of the Florida Dental Association, the Central District Dental Association and the Marion County Dental Association or Members may also be disciplined for violation of the Florida Dental Practice Act according to the FDA Peer review Manual and/or the Manual for Review of Violations of the Code of Ethics. The Censure and Ethics Committee shall determine which of the disciplinary actions shall apply.

##### 1. Censure

A censured member shall maintain all rights and privileges of membership.

##### 2. Probation

A member placed on probation shall maintain all rights and privileges or membership except the right to vote and hold office.

##### 3. Suspension

A member placed on suspension shall lose all rights and privileges of membership while suspended.

4. Expulsion

A member who is expelled shall have his/her membership in the Marion County Dental Association revoked.

Section 3. Rights and Duties

This Component Dental Association shall have the right or duty:

- A. To adopt and maintain Articles of Incorporation and Bylaws which shall not be in conflict with the Articles of Incorporation and Bylaws of the Florida Dental Association and Central District Dental Association with a current copy thereof on file with the Florida Dental Association and Central District Dental Association offices.
- B. To discipline its members who are in violation of the Code of Ethics of the Florida Dental Association, the Central District Dental Association and/or this Component Association.
- C. To establish additional classifications of membership, which are not in conflict with the Articles of Incorporation and Bylaws of the Florida Dental Association or the Central District Dental Association.
- D. To hold a general membership meeting at least bi-monthly.
- E. To assess this Association dues, which shall be collected by this Association.
- F. To elect Delegates and Alternate Delegates as set forth in the Bylaws.

CHAPTER III. GOVERNMENT

Section 1. Quorum

A quorum shall be those members present at a duly announced meeting of this Association.

A majority of the Voting Members of the Executive Council shall constitute a quorum.

Section 2. Voting

Every question which shall come before a meeting of the members or Executive Council, or other agency, shall be decided by a majority vote, unless otherwise provided by the laws of the State of Florida, or the Bylaws of this Association.

Members must be in “good standing” to be eligible to vote.

Section 3. Parliamentary Authority

Sturgis Standard Code of Parliamentary Procedure shall govern this Association in all cases to which it is applicable, when not inconsistent with the laws of the State of Florida or the Articles of Incorporation and Bylaws of this Association.

CHAPTER IV. EXECUTIVE COUNCIL

Section 1. Composition

The Executive Council shall consist of the President, Vice-President, Secretary-Treasurer, the immediate Past President, the legally elected Delegate(s) to the House of Delegates of the Florida Dental Association, Inc., the legally elected Delegate(s) to the Executive Council of the Central District Dental Association, Inc., and the Chairman of the Membership Committee.

Section 2. Officers

The officers of this Association shall be the officers of the Executive Council.

Section 3. Rights and Duties

- A. The Executive Council shall have control of the business of this Association except as otherwise provided. Any member of this Association desiring to bring any matter of business before the Council shall do so in writing.
- B. The Executive Council shall convene prior to the regular meetings of this Association, at a time to be designated by the President, to receive reports of the officers and committees and for the transaction of any and all business connected with the Association which may be brought before it. The sessions of the Council shall be open to members of the Association, and any member of the Association may be heard on matters under consideration, by consent of the Council.
- C. The business of the Association, including reports of the committees, shall be referred to the Executive Council before being presented to the Association.
- D. The Executive Council shall be responsible for all funds and other assets of this Association, and it shall pass on the expenditure of all money belonging to the Association. It may authorize certain officers or committees to spend money for specific purposes, but appropriations other than the budgeted expense of the Association shall have the approval of a majority vote of the Association. The Executive Council shall determine the amount of bond required for the Secretary-Treasurer and the President and appropriate money necessary to secure same. In the event a vacancy occurs in the office of Secretary-Treasurer between meetings, the Executive Council is empowered to fill the vacancy by appointment until the next regular meeting of the association.

- E. The Executive Council shall annually appropriate the amount of money to be spent by all officers, constitutional committees and special committees. The Executive Council immediately upon its election shall coordinate with the Budget and Finance Committee the Annual Budget to be submitted for membership approval at the March meeting.
- F. The minutes of the Executive Council shall be presented to the General Membership at its subsequent meeting.
- G. The Executive Council shall fill any vacancy of any office of this Association, except President, until the next regular meeting, at which time an election to fill the unexpired term of office shall occur.
- H. The Executive Council shall provide for an annual audit of the books of the Marion County Dental Association.

## CHAPTER V. OFFICERS

The officers of this Association shall be a President, Vice-President and Secretary-Treasurer, elected by the members annually.

### Duties of Officers:

#### Section 1. The President

- A. The President shall be a member, and preside at meetings of this Association and its Executive Council; call special meetings of this Association upon written request of thirty percent (30%) of the active paid membership of this Association; call meetings of the Executive Council when he/she deems it advisable, or upon the request of the majority of the Executive Council members; and shall have the right to vote, providing there is a tie vote, on all matters of consequence to come before this Association or its Executive Council.
- B. The President shall sign all certificates or letters testamentary upon approval of the Executive Council.
- C. The President shall appoint, as soon as possible following the election, all committees not otherwise provided for in the Bylaws. He/she shall notify in writing all members appointed to serve on committees of such appointments; he/she shall appoint members to fill vacancies occurring in the offices of committees, except those delegated to the Executive Council; he/she shall be an ex-officio member of all Constitutional Committees. The President shall appoint a Parliamentarian for all meetings.

- D. The President shall serve as the alternate delegate to the House of Delegates of the Central District Dental Association, Inc.
- E. The President shall perform such other duties as usually appertain to his/her office; he/she shall continue as a member of the Executive Council for one (1) year following his/her term of office as President. The President shall automatically become a member of the Nominating Committee for three (3) years and member of the Membership and Budget and Finance Committees for one (1) year following his/her completed term of office. The President shall be Chairman of the Judicial Committee and shall continue as a member for two (2) years after his/her completed term of office.
- F. The President shall be authorized to sign checks for the proper disbursements of this Association when the Secretary-Treasurer is unavailable or incapacitated. He/she shall be bonded in such an amount as the Executive Council may direct.

Section 2. The Vice-President

The Vice-President shall assist the President in the performance of his/her duties, preside in his/her absence and succeed to his/her office in case of a vacancy for any cause. He/she shall be a member of the Executive Council; Chairman and member of the Program and Dental Health Committees; and member of the Budget and Finance Membership Committees.

Section 3. The Secretary-Treasurer

- A. The Secretary-Treasurer shall keep full and complete records of this Association and its Executive Council, including all minutes of all meetings. He/she shall keep a correct list by categories of the members of the Association
- B. He/she shall keep an up-to-date copy of the Articles of Incorporation and Bylaws of this Association, showing any and all amendments. He/she shall inform the Secretary of the Central District Dental Association of any changes occurring in the Articles of Incorporation and Bylaws of this Association.
- C. He/she shall act as custodian for all monies belonging or owing to this Association that shall come into his/her possession, and he/she shall hold, invest, disburse, or convey such funds in the name of the association at direction of the Executive Council and/or the Association. All disbursements shall be made by check, which shall be signed by the Secretary-Treasurer. In the event that he/she is unavailable or incapacitated, the President shall be authorized to sign checks for the proper disbursements of the Association.
- D. He/she shall provide to the Executive Council at its request an audit of the fiscal position of this Association at the Conclusion of the fiscal period of this Association and his/her tenure of office. Such audit to be executed by an auditor

appointed by the Executive Council. He/she shall immediately submit all records to the Executive Council or its auditors when requested to do so. He/she shall be bonded in such an amount as the Executive Council of this Association may direct.

- E. He/she shall furnish in writing to the Secretary-Treasurer of the Central District Dental Association, within thirty (30) days of their election, a list of officers elected by this Association; a list of Delegates and Alternate Delegates elected by this Association to the House of Delegates of the Florida Dental Association and to the Executive Council of the Central District Dental Association; and shall perform such other duties as generally appertain to his/her office. He/she shall promptly make such reports as officers of the Association shall request. He/she shall be empowered to employ a stenographer to take notes at such meetings as he/she shall deem advisable. He/she shall be a member of the Executive Council.
- F. He/she shall submit to the active membership of a November meeting, a statement of accounts due covering annual dues and assessments for the following year. He/she shall submit to the Executive Council and Membership Committee prior to the January meeting any and all members suspended for lack of attendance. He/she shall submit to the Executive Council and Membership Committee any and all members who are under suspension for nonpayment of dues. He/she shall notify in writing all members that have had their membership suspended.
- G. He/she shall provide in form approved by the Executive Council notice to all members of the Association of the time and place of regular and special meetings.
- H. He/she shall furnish a copy of the Minutes of the Executive Council meetings and the Membership meetings to the Central District Dental Association annually.
- I. He/she shall, within a period of thirty (30) days following the installation of his/her successor, remit all records, forms and physical assets of this Association to his/her duly installed successor. He/she shall, at the time of the transfer of all accounts, records and monies, etc., to his/her successor in office, furnish his/her successor with a fidelity bond in the amount prescribed by the Executive Council.

## CHAPTER VI. DELEGATION TO THE HOUSE OF DELEGATES OF THE FLORIDA DENTAL ASSOCIATION

### Section 1. Definition

The Delegates shall be the official representatives of the Central District Dental Association to the House of Delegates of the Florida Dental Association.

Section 2. Representation

A. Delegates and Alternate Delegates

1. This Association shall annually elect from among its Voting Members the number of Delegates and Alternate Delegates to the House of Delegates of the Florida Dental Association, Inc., to the limit allocated by the Florida Dental Association Inc. These Delegates shall be selected from within the boundaries of this Association by applying the same method of allocation as used by the Florida Dental Association, Inc.
2. An Alternate Delegate may act in the absence of a Delegate at any meeting of the House of Delegates.
3. Each Delegate will be responsible for his/her own attendance at regular or called meetings or, in the event of his/her absence, be responsible for naming the duly elected Alternate Delegate who is to take his/her place.
4. In the event that a Delegate or Alternate Delegate should be absent from a meeting of the House of Delegates, he/she must show just cause to the House of Delegates of the Central District Dental Association or he/she will be ineligible for reelection the following year.
5. The Delegates and Alternate Delegates of this Association shall have a delegation meeting prior to each meeting of the House of Delegates.
6. Delegates and Alternate Delegates shall assume office upon adjournment of the Annual Session of the House of Delegates of the Florida Dental Association at which they were elected; they shall first serve at the next Session of the House of Delegates of the Florida Dental Association.
7. A Delegate may be reelected for four (4) consecutive terms of one (1) year each, then must be retired for one (1) year before being eligible for election again.

CHAPTER VII. DELEGATION TO THE HOUSE OF DELEGATES OF

THE CENTRAL DISTRICT DENTAL ASSOCIATION

Section 1. Definition

The Delegates shall be the official representatives of the Marion County Dental Association to the House of Delegates of the Central District Dental Association

## Section 2. Representation

### A. Delegates and Alternate Delegates

1. This Association shall annually elect from among its Voting Members the number of Delegates and Alternate Delegates to the House of Delegates of the Central District Dental Association to the limit allocated by the Central District Dental Association. These Delegates shall be selected from within the boundaries of this Association by applying the same method of allocation as used by the Central District Dental Association.
2. An Alternate Delegate may act in the absence of a Delegate at any meeting of the House of Delegates.
3. Each Delegate will be responsible for his/her own attendance at regular or called meetings or, in the event of his/her absence, be responsible for naming the duly elected Alternate Delegate who is to take his/her place.
4. In the event that a Delegate or Alternate Delegate should be absent from a meeting of the House of Delegates, he/she must show just cause to the Executive Council of the Marion County Dental Association or he/she will be ineligible for reelection the following year.
5. The Delegates and Alternate Delegates of this Association shall have a delegation meeting prior to each meeting of the House of Delegates of the Central District Dental Association.
6. A Delegate may be reelected for four (4) consecutive terms of one (1) year each, then must be retired for one (1) year before being eligible for election again.

## CHAPTER VIII. CONSTITUTIONAL COMMITTEES

The Constitutional Committees of this Society shall be: Budget and Finance, Articles of Incorporation and Bylaws, Dental Health, Judicial, Membership, Nominating and Program. The President of the Executive Council may add Special Committees when and if they are deemed advisable.

### Section 1. Budget and Finance Committee

- A. The members of this Committee shall be the immediate Past President, the Vice-President and the Secretary-Treasurer. The immediate Past President shall be the Chairman.

- B. Prior to the November meeting, the Budget and Finance Committee shall prepare a budget for the operation of this Association for the ensuing year, which shall be presented to the Executive Council. This budget shall list all anticipated revenue and expenditures, and shall carry recommendations designed to aid the Executive Council in the economical administration of the affairs of the Association.

Section 2. Bylaws Committee

- A. This Committee shall be composed of three (3) members who shall be elected by the Executive Council, and who shall designate the Chairman thereof.
- B. The duties of this Committee shall be to meet at least biennially to review and recommend to the Executive Council advisable changes in the Articles of Incorporation and Bylaws of this Association.
- C. To prepare and present to the Membership such changes as the Executive Council shall direct.
- D. Supervise the printing of the Articles of Incorporation and Bylaws, or parts of them as necessary.
- E. In order to prevent conflicts with the Articles of Incorporation and Bylaws, all resolutions and recommendations shall be referred to the Committee for editing before being presented to the Executive Council and/or the Association.

Section 3. Dental Health Committee

- A. This Committee shall consist of the Vice-President and three (3) members appointed by the President. The Vice-President shall serve as its Chairman.
- B. To expedite the work of this Committee, additional members may be appointed by the Chairman during his/her tenure of office.
- C. This Committee shall concern itself with the problems of improving dental health education of this County.
- D. Its duties shall be to:
  - 1. Be responsible for the establishment of a Public Relations program which shall serve to enlighten and direct public opinion in hygiene and advance dental service; to encourage and participate in civic work along dental lines.
  - 2. Strive to assist all news and educational media in the dissemination of dental information in the public interest.

3. Assume the responsibility for the direction of this Association's participation in the National Children's Dental Health Month, and such other health projects that may be sponsored by this Association, the Central District Dental Association, and the American Dental Association.
4. Cooperate with the Bureau of Dental Health, to advise and assist its director and the dental members of the State Board of Health on all matters pertaining to dental health education, welfare, and such other projects as the Executive Council and/or Association may authorize.
5. Extend cooperation to all health conferences at state, district and local levels; seek to provide advisory and consultative service in dental programs for school children, industrial workers and other groups.
6. Study, seek to develop and recommend standards and policies for organized programs related to the improvement of public dental health.

#### Section 4. Judicial Committee

- A. This Committee shall consist of three (3) members. The President shall automatically become a member and its Chairman. The other members shall be the two immediate Past Presidents.
- B. Its duties shall be to:
  1. Receive and act upon and refer, with their recommendations, to the Executive Council appeals taken by applicants for membership, all complaints relating to infractions of the Code of Ethics, and all complaints requiring judicial action.
  2. Receive the names of candidates for Honorary, Privileged and Life memberships and recommend same to the Executive Council after satisfying themselves that the candidate or candidates are qualified under the provisions of the Bylaws.
  3. Cooperate with the Florida State Board of Dentistry in the investigation and prosecution of all violations of the Florida Dental Practice Law or rules of the Board of Dentistry, and assist the Board in any way consistent with the best interests of the profession.
- C. The Judicial Committee shall also function in matters of Peer Review.
  1. In matters of peer review, when determined expedient, the Chairman may appoint a Peer Review Committee to investigate the complaint.

2. In matter of peer review, the Judicial Committee may be expanded to meet the qualifications as established by the Florida Dental Association Peer Review Manual.
3. All peer review, ethics review, and disciplinary actions shall be conducted as outlined in the Florida Dental Association Peer Review Manual and/or the Manual for Review of Violations of the Code of Ethics.

Section 5. Membership Committee

- A. The Membership Committee shall consist of the Vice-President, the immediate Past President, and one member appointed by the President, who shall be Chairman. The Chairman shall be the representative member of the Central District Dental Association Membership Committee.
- B. The duties of this Committee shall be:
  1. To regulate and supervise registration and attendance.
  2. To investigate the eligibility of applicants for membership in the Association.
  3. To report to the Executive Council with recommendations for acceptance or rejection.
  4. To conduct Indoctrination Meetings to acquaint applicants with the privileges, obligations, benefits, and other related facts of membership in this Association.
  5. To plan and execute a continuous membership drive.
  6. To produce a Necrology Report.
  7. To prepare all membership awards.
  8. To actively cooperate with the Membership Committee of the Florida Dental Association and Central District Dental Association.
  9. To develop and maintain an up-to-date, comprehensive outline of indoctrination, information, and procedure for new members.

Section 6. Nominating Committee

- A. The Nominating Committee shall be composed of the three immediate Past Presidents of this Association.

- B. The duties of this Committee will be to submit to the Executive Council and membership proposed candidates for the offices of President, Vice-President, Secretary-Treasurer, Delegate and Alternate Delegate to the Florida Dental Association and Delegate to the Executive Council of the Central District Dental Association.

Section 7. Program Committee

- A. This Committee shall be responsible for the planning, organization and administration of all regular meetings in cooperation with the President. It shall be composed of the Vice-President and two other members appointed by him as deemed necessary.
- B. The program expense shall not exceed the amount stated in the budget. The Program Committee shall have a written understanding with the prospective clinicians as to the expenses and/or honorarium. There shall also be a written understanding with the management of meeting facilities regarding all meeting expenses.

CHAPTER IX. MEETINGS

Section 1. This Association shall routinely meet on the second Tuesday of the odd numbered months. Alternate dates will be chosen and published as deemed necessary by the Executive Council

Section 2. The fiscal year of the Association will be May 1 through April 30

Section 3. Special meetings may be called by the President, at the written request of thirty percent (30%) of the Membership, the same showing sufficient cause for the request.

CHAPTER X. ELECTION OF OFFICERS

The election of officers and delegates shall be held at the March meeting and shall be installed at the May meeting with term of office running May 1<sup>st</sup> through April 30<sup>th</sup>. Nomination for office shall be presented by the Nomination Committee and other nominations may be made from the floor. Election may be by secret ballot if so ordered. The candidate receiving the majority of all votes cast shall be declared elected.

CHAPTER XI. INDEMNIFICATION OF OFFICERS AND STAFF

The Marion County Dental Association shall indemnify and hold harmless each elected officer and staff member of this Association in accordance with the Bylaws of the Florida Dental Association.

CHAPTER XII. CODE OF ETHICS

The Principles of Ethics of the American Dental Association, the Code of Ethics of the Florida Dental Association, the Code of Ethics of the Central District Dental Association and the Code of Ethics of the Marion County Dental Association shall be the Code of Ethics of this Association.

CHAPTER XIII. AMENDMENTS

The Bylaws of this Association may be repealed, altered or amended, either whole or in part, after a thirty (30) day written notice to the membership and a two-thirds (2/3) majority of the voting members present at a regular meeting of the Association.

